



Policy approved by Head Teacher: Date:.....

Policy approved by Governing Body: (Chair) Date:

The date for the next policy review is



Digital Learning Policy – March 2021

Introduction

At Ewloe Green Primary School we believe it is essential to provide opportunities across the curriculum for children to develop their digital competence and to use these skills to support their learning. Digital technology helps to make education accessible to all, irrespective of learning styles and individual needs. Digital learning at Ewloe Green aims to prepare learners to participate in a rapidly changing world in which work and other activities are increasingly transformed by access to varied and developing technologies. Learners are encouraged to make informed judgments about when and where to use their digital competency skills to best effect, and to consider its implications for home and work both now and in the future.

Aims of Digital Learning in Ewloe Green

The overall aim of digital learning at Ewloe Green is to enrich learning for all pupils and to ensure that staff develop the confidence and competence to use digital technology to enhance the teaching and the learning experiences of learners.

Digital learning provides opportunities for learners to:

- develop their digital competence through the seven areas of the Foundation Phase, the Key Stage Two (KS2) Curriculum Orders and through the LNF.
- use digital technology to find, explore, analyse, exchange and present information responsibly and creatively.
- develop logical thinking and problem solving
- use a range of technology
- be effective digital citizens

Role of the Digital Learning Manager

- To introduce and support staff in implementing the DCF
- To monitor the delivery of the ICT curriculum
- To highlight areas for the development of digital learning and digital technologies within the school improvement plan (SIP)
- To coordinate the purchase and maintenance of digital resources
- Review INSET needs of all staff and provide or organise suitable training

Role of Class Teachers and Support Staff

All class teachers and support staff play an important part in the development of digital learning throughout the whole school.



Digital Learning Policy – March 2021

Class teachers have a responsibility to:

- implement the ICT Curriculum Orders (2008) and DCF into their planning and classroom practice
- begin to use ICT within the framework of the New Curriculum in Wales.
- monitor the progression of digital competence of learners in their class
- to make use of digital technologies to fulfil their wider professional role

Planning and Delivery

Digital competence skills are embedded as a cross curricular responsibility across the school. However, sometimes skills may need to be taught in standalone lessons. Within the Foundation Phase ICT/digital learning is holistic and integral throughout the seven areas of learning. Learner's digital competence skills are developed through a range of experiences that involve finding, developing, creating and presenting information and ideas. Within KS2, ICT and skills from the DCF will be delivered via a cross curricular approach where appropriate.

Progression

Curriculum planning will ensure continuity and progression using the ICT curriculum orders (2008) and the DCF. The school recognises that progression in digital learning involves four main aspects:

1. the progressive development of pupils' skills, knowledge and understanding
2. breadth of digital applications and technologies
3. increased complexity of contexts in which digital skills are applied
4. the growing autonomy of the pupils in their learning

The skills of enquiry, questioning and information seeking are nurtured and developed as tools for lifelong learning.

Differentiation

Differentiation will be adapted to cater for individual learners needs e.g. though activities, support, resources and outcomes.



Digital Learning Policy – March 2021

Assessment, Recording and Reporting

DCF/ICT skills will be recorded using INCERTS. In addition a record of the implementation of DCF and how it is used cross curricular will be recorded on the mapping tool. Some evidence is to be kept to record learners' achievement and progress. This may include a description of the context and an explanation of how the learners completed the task, photographs, discussion, video clips, saved work and printouts (where necessary) possible digital work will be marked in line with the school marking policy. Progress will be shared with parents via the annual school report.

Equal Opportunities

All learners regardless of race, gender or ability will have the opportunity to develop their digital skills. We must ensure that all our pupils:-

- have equal access to digital resources
- have equal opportunities to develop their digital competency skills
- use software and technology that is appropriate to their ability

Pupils with Additional Learning Needs (ALN)

Ewloe Green recognises that pupils with ALN including more able and talented (MAT) pupils benefit from digital learning experiences as it can;

- cater for children's individual needs
- increase access to the curriculum
- enhance language skills

The ALNCO, Digital Learning Manager and outside agencies where necessary, will jointly advise teachers on the digital support which can be provided to individual children with particular educational needs. If the situation arises, the school will endeavour to buy appropriate digital resources to suit the specific needs of the child.

Dyslexia Friendly Schools

We recognise that some pupils, despite often having average or above average intellectual ability and good oral skills, have difficulty learning to read or to spell and write fluently. These pupils may be described as having specific learning difficulties or dyslexia.

We recognise that these pupils have additional needs and that these needs have to be met to the best of our ability and resources; we recognise that these people have skills and talents which need to be nurtured and developed and that they have the



Digital Learning Policy – March 2021

same right of access to the curriculum and to all the activities of the school as all other pupils.

Through all of our teaching and provision we intend to adhere to the Dyslexia Friendly Schools Policy.

Health and Safety

It is imperative that all electrical equipment is kept in good working order and is tested in accordance with FCC guidance. Staff have a responsibility to report faulty equipment to the Digital Learning Manager. Both staff and learners will be made aware of the use of digital technology. Staff must log out of SIMS when marking registers and log out of their account or lock the computers when they are away from their PCs.

Curriculum Cymreig

Pupils will be given opportunities to use digital technology as a resource to support their knowledge and understanding of the cultural, economic, environmental, historical and linguistic characteristics of Wales and to develop digital skills when presenting their work.

Hardware and Software Resources

An up to date audit of resources is kept and acquisition of appropriate resources is planned in line with provision of staff development and the SIP. Desktop computers are situated in each classroom with touchscreens or whiteboards in all classrooms. MacBooks and iPads are available and used in a flexible way throughout the school. All teaching staff are provided with an iPad. Acceptable use agreements are signed by staff and pupils.

Professional Development

Support and training will be given to all staff to develop their confidence and competence in the use of digital technology as a tool for both teaching and professional practice. Staff will develop their INSET needs identified as part of continuous professional development via a skills audit and through performance management targets. Relevant INSET will be identified for individual teachers and support staff and, where appropriate, whole staff INSET will be delivered by various means such as twilight sessions, if acceptable, or during a staff development day.



Digital Learning Policy – March 2021

Use of ICT in School Management

The school considers it important that all staff endeavour to use digital technology confidently in their daily work for teaching, activity sheets, displays, planning and reporting. For this purpose INCERTS is used for assessing pupils work and setting targets. Staff also use assessment forms on the school portal for recording results and tracking pupil progress. SIMS is also used for registration purposes by class teachers and by the administration team.

Upgrading and Replacement of Infrastructure

The current infrastructure has been designed to meet the needs of the school at the current time. All iPads are currently operating on the wifi line installed by Flintshire County Council as part of the LiDW project. This is filtered and monitored by Lightspeed via MCC.

Monitor and Review

Monitoring is carried out by the Digital Learning Manager and Headteacher, in the following ways:

- informal discussion with staff and pupils
- observation of displays/learning walks
- evidence within children's individual folders on the school network, Google Drive (KS2) and Hwb where appropriate.
- Classroom observations

