

Ewloe Green After School Club

Admissions Policy

The following criteria will form the basis for selection into the After School club. It should be noted that this policy will be reviewed each term but those full-time members will keep their places.

After School

The Club will operate from 3.00-6.00pm each day. Charges will be £3.00 between 3.00-4.00pm, £2.50 between 4.00-5.00pm and 50p per quarter hour thereafter. Second and third children will be charged at a rate of £2.50 for the first hour. Any child remaining after 6.00pm will be charged at a rate of £5.00 per quarter hour per child.

There are thirty two places available, priority will be given for those children requiring a full-time facility up to an overall percentage estimated for the club to break even in financial terms. If places are oversubscribed after this limit is reached a family ballot will be held, those not selected being put onto a waiting list.

Places will be reviewed each term and are not transferable. Sessions not attended must be paid for. The club's rate for the first hour will be charged per child unless absent due to illness or holidays.

Payment

Fees are to be paid by the parents weekly and preferably by the end of each week but exceptionally by the beginning of the following week. A charge of £10.00 will be added for fees not paid.

Non-Payment

Failure to pay as described will result in the place being forfeit.

Complaints procedure

In the first instance any complaint should be made to the co-ordinator, who will make every effort to resolve the matter. If unresolved the complaint should be made in writing to the Management Committee care of the co-ordinator. You will receive a written response to your complaint within seven working days of making your concern known.